



GreenvilleWater

**MINUTES OF REGULAR MEETING
COMMISSIONERS OF PUBLIC WORKS
407 West Broad Street
Commission Room, Level Two
Greenville, South Carolina
November 6, 2018
8:15 a.m.**

Commissioners of Public Works in attendance:

Chairman Phillip A. Kilgore, Debra M. Sofield, George Fletcher and Mayor Knox H. White.

Absent: Vice-Chairman James W. Bannister. A quorum was present.

Greenville Water Staff in attendance:

Chief Executive Officer David H. Bereskin, Chief Financial Officer Phil Robey, Chief Operations Officer Jeff Boss, Controller Jondia Berry, Outgoing Director of Engineering Michael Sharpless, Incoming Director of Engineering Mark Hattendorf, Director of Strategic Initiatives Jane Arrington, Manager of Field Operations Wayne Benson, I.T. Director Joe Beineke, Human Resources Director Richard Posey, Water Resources Director Rick Pfeiderer, Facilities Maintenance/Fleet Manager Allen White, Business Process Analyst Heather Nix, Assistant Water Resources Director Jeff Phillips, Business Services Director Gary VerDouw, and Commission Attorney David Ward.

Guests Present:

Roper Mountain Science Center: Mr. David Laursen, Board President; Dr. Jeff Lawson, Medical Society Ex-Officio Director; Mr. Michael Weeks, Director; and Ms. Phyllis Henderson, Development Specialist

The Regular Meeting of the Commissioners of Public Works was called to order at 8:15 a.m. by Chairman Kilgore.

1. WELCOME

2. INTRODUCTION OF NEW EMPLOYEES

Chief Executive Officer David Bereskin introduced Greenville Water's four newest employees and had them provide a brief description of their background. The new employees were Director of Business Services Gary VerDouw, Assistant Water Resources Director Jeff Phillips, Business Process Analyst Heather Nix and Chief Operations Officer Jeff Boss.

3. PUBLIC COMMENT

No comments were presented at this time.

4. CONSENT AGENDA

Chairman Kilgore listed the items of the Consent Agenda which were the meeting minutes of the Regular Commission Meeting August 7, 2018, the Water Resources Report, the Financial Update, New Development, New Annexation Covenants, and the 2019 Holiday and Commission Meeting Calendar. Mayor White moved, 2nd by Commissioner Sofield, to

approve the consent agenda. After a brief discussion of the 2019 Holiday and Commission Meeting Calendar, the consent agenda was approved unanimously.

5. ROPER MOUNTAIN SCIENCE CENTER PRESENTATION

Chairman Kilgore welcomed Development Specialist for Roper Mountain Science Center (RMSC) Phyllis Henderson to provide an update on the latest developments. Ms. Henderson reviewed the history of RMSC, the mission, vision and the reach RMSC has in impacting students in 45 school districts in 23 South Carolina counties, as well as students from North Carolina and Georgia.

Ms. Henderson presented a rendering of RMSC's new Environmental Science and Sustainability Building. The new building will provide a unique and immersive education experience that fosters exploration and stewardship of natural resources and includes the following features:

- A "Sustainable Future" exhibit that demonstrates how personal and collective actions influence the future of the community and the world.
- Kiosks and maps that highlight local natural resources, partners and their sustainability efforts.
- Displays that demonstrate the building's sustainable features and reflect its Green Globes® designation.
- The "Water Story", an immersive multi-level experience that visualizes the process of the water cycle through the local Greenville Watershed.
- Large, flexible teaching spaces and dynamic animal exhibits.
- Increased access to Roper Mountain by members and the public in order to encourage lifelong and multi-generational learning.

Ms. Henderson explained the Water Story Exhibit will be a multi-level interpretive experience that visualizes the water cycle through the whole process. Conceptual designs for the exhibit were presented. The exhibit designers will be providing better schematics and renderings later in the year. Flexible and modular exhibit stations will also be included.

Ms. Henderson reviewed the project budget and expenses. The impacts expected as a result of the completion of the Environmental Science and Sustainability Building include an approximate increase of 50% in the student population being able to be served within three years of completion of the building, a 20% increase in middle school aged students and a 25% increase in public participation through both the current public events as well as expanded access to the facility during weekdays.

Commissioner Sofield asked Ms. Henderson the reason water was brought to the forefront with the proposed exhibit. Ms. Henderson introduced RMSC Director Michael Weeks to respond. Mr. Weeks stated water is discussed but is not a primary focus in any of the other areas of RMSC. New science standards are involved heavily in the engineering design processes and the human impact piece of the story. This exhibit will also address the middle school curriculum of the water cycle.

Chairman Kilgore thanked Ms. Henderson for the presentation and directed Staff to further develop a recommendation for a partnership and bring to the Commission within the next couple months.

6. CIP BUDGET AND NORMAL SYSTEM IMPROVEMENT BUDGET

Chairman Kilgore invited Chief Financial Officer Phil Robey to present the proposed 2019 – 2023 Capital Improvement Program (CIP). Mr. Robey explained the CIP is largely shaped by Greenville Water's Strategic Plan as well as the 2016 Facilities Master Plan. The five year CIP proposed is \$50.3 million, averaging about \$10 million per year. The total annual commitment goes from \$10 million to \$15 million when the Normal System Improvements are added in. In addition to the CIP, Greenville Water plans for Normal System Improvements that are included in the O & M Budget. Mr. Robey reviewed how the money is spent, the listing of capital budget projects, financing for the proposed CIP, forecasted days cash on hand, and forecasted debt service coverage

Commissioner Fletcher moved, seconded by Commissioner Sofield, to approve the 2019 CIP Budget. The motion was approved unanimously. In approving the CIP budget the Commissioners only committed for the 2019 Capital Budget. The remaining four years of the program are for planning purposes only.

7. STRATEGIC PLAN UPDATE

Director of Strategic Initiatives Dr. Jane Arrington was invited to open the Strategic Plan update. Dr. Arrington explained Greenville Water Staff would be reporting on four of the goals for 2018. The goals updated were operational resiliency, water resource adequacy, financial viability, and infrastructure stability.

8. POINSETTIA CHRISTMAS PARADE FLOAT UPDATE

Director of Engineering Michael Sharpless presented a brief description and visual of the approved design of Greenville Water's first-ever float in the City of Greenville's Poinsettia Christmas Parade. The parade will be held Saturday, December 1, 2018 at 6:00 p.m.

9. LEGISLATIVE UPDATE

Chairman Kilgore welcomed Government Liaison Bob Knight to provide an update on Legislative issues. Mr. Knight reviewed the last update regarding the South Carolina Retirement System (SCRS), adding the issue has not been resolved and suggested a request be made for another meeting with the Lt. Governor or Governor regarding the SCRS. Mr. Knight stated support needs to be developed amongst Greenville Water's peer group as well and announced Organization Session will begin in a couple weeks for the House of Representatives and the Senate with pre-filings.

10. BUSINESS SERVICES BUSINESS DEPOSIT POLICY

Chairman Kilgore invited Mr. Robey to present an update on Greenville Water's business deposit policy. Mr. Robey reviewed the current practice, issues with the current practice and a proposed deposit schedule for businesses. The update was provided to the Commission as information only and will be brought back for further discussion at a later date.

11. CHIEF EXECUTIVE REPORT

Mr. Bereskin shared sponsorships are coming to an end with Bon Secours Wellness Arena and the Greenville Drive. New sponsorships going forward are Unity Park and possibly Roper Mountain Science Center. Staff is seeking further instruction from Commission regarding sponsorships.

Greenville Water's Quinquennial Service Awards celebration is scheduled for January 23, 2018 at 8:00 AM. The holiday luncheon is scheduled for December 5, 2018 at 11:30 AM.

Greenville Water will be receiving the ATHENA Organizational Leadership Award for its commitment to increasing the positive impact of women's leadership in the community. The award will be presented by the Greenville Chamber at its annual ATHENA Leadership Symposium on Thursday, November 8, 2018. Commissioner Sofield and Dr. Arrington will be accepting the award on behalf of Greenville Water.

Mr. Bereskin asked Chairman Kilgore to consider a brief Executive Session for the purpose of discussing contractual and personnel matters. Commissioner Sofield moved, seconded by Mayor White, to go into Executive Session. The motion passed unanimously.

(Executive Session)

Commissioner Sofield moved, seconded by Commissioner Fletcher, to go out of Executive Session. The motion carried unanimously. No action was taken.

12. COMMISSION COMMENTS

No comments presented at this time.

13. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:45 a.m.



Phillip A. Kilgore, Chairman



Kimberly J. Haulter, Executive Assistant