



GreenvilleWater

**MINUTES OF REGULAR MEETING
COMMISSIONERS OF PUBLIC WORKS
407 West Broad Street
Commission Room, Level Two
Greenville, South Carolina
November 5, 2013
1:30 p.m.**

Commissioners of Public Works in attendance:
Chairman Debra M. Sofield, James W. Bannister and Phillip A. Kilgore;
Absent: J. David Sudduth and Knox H. White. A quorum was present.

Greenville Water Staff in attendance:
Chief Executive Officer David H. Bereskin, Chief Operations Officer Murray Dodd, Chief Financial Officer Phil Robey, Chief Administrative Officer Dennis Porter, Director of Engineering Mike Sharpless, Director of Water Resources K.C. Price, Director of Human Resources Susan Rector, Controller Jondia Berry, Information Technology Director Joe Beineke and Commission Attorney David Ward.

The Regular Meeting of the Commissioners of Public Works was called to order at 1:30 p.m. by the Chairman, Commissioner Sofield.

1. APPROVAL OF MINUTES

Commissioner Kilgore moved, seconded by Commissioner Bannister, to approve the regular meeting minutes of October 1, 2013 and special meeting minutes of October 21, 2013. The motion carried unanimously.

2. PUBLIC COMMENT

No comments were presented.

3. WATER RESOURCES UPDATE

Director of Water Resources K.C. Price presented highlights from the Water Resources Report as provided in the Commissioners' Agenda packet. Mr. Price stated Table Rock is near full pond, being at 0.3' down. For a frame of reference the average is 6' down at this time, so we are in very good shape. North Saluda is at full pond. Production is still below average for this time of year because of the record setting rainfall we have received in 2013.

4. EXECUTIVE SESSION

Commissioner Bannister moved, seconded by Commissioner Kilgore, to go into executive session for the purpose of discussing the Relicensing Agreement. The motion carried unanimously.

(Executive Session)

Upon coming out of Executive Session, the Chairman announced no action had been taken

5. AUTHORIZE CHIEF EXECUTIVE OFFICER TO SIGN F.E.R.C. AGREEMENT

Commissioner Bannister moved, seconded by Commissioner Kilgore to adopt a resolution authorizing the Chief Executive Officer or Commissioner Kilgore to sign the F.E.R.C. Agreement. The motion carried unanimously.

6. AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR 2012-2013

Mary Peasley, of Cherry Bekaert LLP provided the Audited Financial Statements for the Year ending July 31, 2013, as provided in the Commissioner's Agenda packet. She reported an unmodified opinion with no surprises and briefly reviewed the financial statements. Chief Financial Officer Phil Robey announced our accounting staff is working on the first ever Comprehensive Annual Financial Report for Greenville Water. It is a report that will be submitted to the Government Finance Officers Association where we will receive a Certificate of Excellence in Financial Reporting. This report contains more discussion, analysis and statistical tables than what we have presented in the past.

7. FINANCIAL REPORT FOR SEPTEMBER

Mr. Robey presented highlights from the September Financial Report and brought attention to a landmark event for Greenville Water which is the capacity purchase by Laurens County Water and Sewer Commission. This is a noteworthy achievement and we hope to have more coming down the line. Commissioner Kilgore asked if we will be treating that purchase payment as revenue for the year or are we recording it as a non-revenue item. Mr. Robey responded that as it is a flow of money in, it will be recognized as revenue. However, our view of it, as to how we spend that money, will be dedicated to capital related projects. Commissioner Bannister asked if the capacity purchase payment is filling a gap created by rainfall and loss of revenue we expected to come in. Where would we be if that payment was pulled out of the report? Mr. Robey responded that we are on target, at or near our mark.

Mr. Robey pointed out a new feature to the monthly financial reports that will be made available on a monthly basis going forward. This month's report included an update on our Capital Improvement Program. Currently there isn't a lot of activity, but we are getting ready to ramp up.

8. APPROVAL OF SCHEDULE FOR 2014 COMMISSION MEETINGS AND HOLIDAYS

Chief Executive Officer David Bereskin presented a proposed schedule for 2014 Commission Meetings. All Commission Meetings will be the first Tuesday of the month, except the month of September, which will be the second Tuesday due to the Labor Day holiday. After discussion, the schedule was approved and it was recommended the meetings begin at 8:15 a.m. to accommodate morning schedules. Next he presented the Holiday Schedule for 2014. After discussions, Commissioner Sofield made a motion, seconded by Commissioner Kilgore, to add Good Friday to the holiday schedule in addition to the other holidays. The motion carried unanimously. Mr. Bereskin thanked the Commissioners on behalf of the organization.

9. CHIEF EXECUTIVE REPORT

Mr. Bereskin announced a meeting with Hampton Pinckney Home Owners Associations on Thursday, November 7, 2013 at 7:00 p.m. at Greenville Water and a meeting with Southernside Neighborhoods in Action on Thursday, November 14, 2013 at 7:00 p.m. at their Community Center to present the Greenville Water Campus design, answer questions and address any concerns. Mr. Bereskin also presented the new concept the Architect has come up with from the discussions in the October 21st meeting, where it was requested the design be more urbanized, less institutional. This is what will be shared with the community. Commissioner Kilgore would like to ask MCA Architecture what they have in mind by having six different sections with six different appearances. Commissioner Sofield requested a three dimensional model before ground breaking.

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Mr. Bereskin stated that we are continuing to work with United Healthcare. November 18th and 19th will be the beginning of open enrollment. The deadline for turning in open enrollment paperwork is November 29, 2013. There will be a seven to nine percent premium increase for employees and Greenville Water. This is a robust network, even better than our previous network, including an established Wellness Program that is fully sponsored by the insurer.

Mr. Bereskin announced that Catherine Templeton will be speaking at the Greenville Chamber. We are hoping to speak to her about State Water Planning and interest in splitting DHEC into a Health Department as well as an Environmental Policy Department.

Mr. Bereskin advised that he and Mr. Robey will be going to Pelzer to make a presentation on the new Wholesale water agreements, because they are still pursuing a potential partnering with Anderson Joint Regional and Williamston.

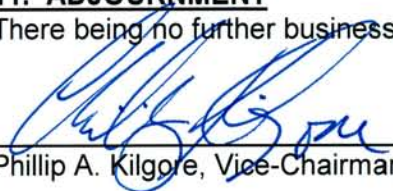
10. COMMISSION COMMENTS

Commissioner Bannister asked the status of Strategic Planning. Mr. Bereskin shared progress that has been made and it was decided that an update would be given to Commissioners the end of January 2014.

Commissioner Sofield reminded everyone of The Nature Conservancy event celebrating a 20-year partnership with Greenville Water taking place Wednesday evening, November 6, 2013.

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:43 p.m.



Phillip A. Kilgore, Vice-Chairman



Kimberly J. Haulter, Executive Assistant