



GreenvilleWater

**MINUTES OF REGULAR MEETING
COMMISSIONERS OF PUBLIC WORKS
Greenville Water
407 W. Broad Street, Level 2,
Greenville, South Carolina
March 3, 2026
8:30 a.m.**

Commissioners of Public Works in attendance:

Chairman Phillip Kilgore, Vice-Chairman James W. Bannister, Debra M. Sofield, and Mayor Knox H. White. Absent: John DeWorken. A quorum was present.

Greenville Water Senior Staff in attendance:

Chief Executive Officer Jeff Boss, Chief Operations Officer Jeff Phillips, Chief Technology Officer Kenneth Frazier, Chief Human Resources Officer Lisa Bryant, Director of Watersheds Dr. Jane Arrington, Director of Operations and Maintenance Mark Hattendorf, Director of Business Services Steve Miller, Director of Information Technology Brad Treas, Director of Finance Jacob Polson, Director of Procurement and Contracts Will Bettis, Director of Engineering Dr. Keri Cantrell, Assistant Director of Field Operations Wayne Benson, and attorney Adam Bach.

The Meeting of the Commissioners of Public Works of the City of Greenville, SC was called to order at 8:30 a.m. by Chairman Kilgore.

1. WELCOME

2. PUBLIC COMMENT

Executive Director of Powdersville Water David Niese requested to comment. Mr. Niese thanked Greenville Water Chief Executive Officer Jeff Boss and Chief Operations Officer Jeff Phillips for allowing Powdersville Water's board to use the Adkins Treatment Plant for its board meeting and a plant tour. Mr. Niese said seventy-five percent of the board had never visited the plant. Powdersville's board appreciated the opportunity to see where the water comes from as it makes its way through Greenville Water's system into Powdersville. Powdersville Water District Chairman Seth Landrum wrote a letter thanking the Commission for the opportunity to use the facilities and to compliment Greenville Water on the great facilities. Chairman Kilgore thanked Mr. Niese by saying the Commission is extremely pleased and appreciative of the relationship with Powdersville Water.

3. CONSENT AGENDA

Chairman Kilgore asked for questions pertaining to the consent agenda items. There being none, he called for approval of the items of the Consent Agenda which were the meeting minutes of the Regular Commission Meetings for February 3, 2026, the Water Resources Report, New Development, and New Annexations. Vice-Chairman Bannister

Bannister moved, seconded by Mayor White, to approve the items of the consent agenda. The motion passed unanimously.

4. LEGISLATIVE UPDATE

Chairman Kilgore recognized Chief Executive Officer Jeff Boss to share a legislative update in Mr. Knight's absence. Mr. Knight was unable to attend as he was in Washington, D.C. One bill of interest is 2025-2026 Bill 4709 which requires that any public entity entering into a contract for a public works project or purchasing materials for one, must include a stipulation that all iron and steel products permanently incorporated into the project are produced in the United States. Mr. Boss explained the only issue is the small appurtenances. These small items are not always available in the U.S.

South Carolina Senate Bill 297 which proposes to allow employers to pay a portion of the employee contribution continues to move forward. Language is being added to the bill to include allowing newly hired employees to opt out of the state retirement system to a 401k or 457.

5. TAP AND METER POLICY UPDATE

Chairman Kilgore welcomed Chief Operations Officer Jeff Phillips to provide an update to Greenville Water's rules and regulations. Inquiries have been coming in regarding water service for in-law suites and additions to garages. Management took a serious look at the tapping and meter policy to see if updates could be made to make it simpler or to clarify the policy. Mr. Phillips reviewed the current policy and definitions. Updates made to the policy were highlighted:

- **Definitions**

- "Building" shall mean any structure that falls within the Occupancy Classification and Use Designation definition of the International Business Code as adopted by the jurisdiction in which the building is being built or modified.
- "Tap to Service" shall mean a service connection and service extended from such connection to an existing service line at a point prior to the existing meter.

- **4.40 Metering Requirements**

- Each residence, housing unit, condominium or building shall have an individual tap and meter. Common dwelling units under a single roof and owned by one owner, such as apartments and other multi-residential units, or mobile home parks wherein all the individual mobile homes are owned by a single owner may be served by a single meter.

Vice-Chairman Bannister commented that this solves the problem. The definition of building was so broad. Tying the definition back into occupancy classification really

satisfies what Greenville Water is trying to avoid and gives people better options for some of the typical things they want to do outside of their own residence, but on their property.

Mayor White moved, seconded by Vice-Chairman Bannister, to approve the proposed changes. The motion passed unanimously.

6. HUMAN RESOURCES UPDATE

Chairman Kilgore called on Chief Human Resources Officer Lisa Bryant to provide a Human Resources update. Ms. Bryant reported that the Occupational Safety and Health Administration's investigation into the tragic incident involving Cesar Pena had concluded, with no findings or citations issued against Greenville Water. She thanked the team for their professionalism throughout the process, including their responsiveness during interviews and the timely provision of requested documentation. Ms. Bryant noted that while the administrative process has concluded, Greenville Water remains mindful of the loss experienced by Mr. Pena's family and the organization. Chairman Kilgore expressed gratitude that the investigation concluded as it did, while also sharing his continued grief and sadness over the loss of a valued member of the Greenville Water family.

7. LARGE VALVE REPLACEMENT UPDATE

Director of Operations and Maintenance Mark Hattendorf provided an overview of Greenville Water's valve inventory and valve exercising program. He explained that valves are critical system components used for isolating water mains for maintenance and emergency repairs, as well as for pressure reduction, flow control, and air release. Greenville Water maintains a stock of large valves for emergency use.

Mr. Hattendorf reported that Greenville Water has approximately 56,300 valves in its system, including nearly 16,000 hydrant valves and 110 pressure-reducing valves. Valve sizes range from 2 inches to 60 inches, with the largest valves located on transmission mains.

He emphasized the importance of properly functioning valves, noting that valve failures during water main breaks can significantly increase the number of customers affected. A recent main break on Woodruff Road highlighted the need for a robust valve exercising program.

Mr. Hattendorf reviewed the valve exercising program, noting that in 2024 Greenville Water met its goal of exercising 10,000 valves, placing the system on a five-year rotation to exercise all valves. In 2025, the program was expanded to include annual exercising of all large valves (greater than 20 inches), totaling 535 valves systemwide.

The exercising efforts identified several common issues, including valves that were difficult to operate, valves covered by asphalt during road resurfacing, missing valve extensions, and debris accumulation within valve boxes. Five large valves were

determined to require replacement. To date, three of those valves have been replaced, including valves at Spring Street and McBee Avenue, White Horse Road, and Highway 20, and beneath Interstate 85 near Old Piedmont Highway. All replacements were completed without customer service interruptions.

Mr. Hattendorf noted that the replaced valves were removed from existing inventory, with an approximate installed value of \$85,000 for the three valves. Two additional 20-inch valve replacements remain planned.

Commissioners commented on the importance of the valve exercising program as a best practice to minimize water outages and improve emergency response. Mr. Hattendorf was commended for effectively managing and advancing the program.

8. CHIEF EXECUTIVE REPORT

Chairman Kilgore asked Mr. Boss to provide an executive report. Mr. Boss began with an update on the watersheds. North Saluda roads are still under construction. The FEMA contractor is still clearing debris from Hurricane Helene but hopes to have the debris portion completed by July. The road repairs will then begin. Staff is working with FEMA and SCEMD regarding cost for these repairs. There are 102 separate projects proposed for both watersheds.

The most recent bathymetric study of both watersheds was completed in 2024 prior to Hurricane Helene. Under FEMA's purview another bathymetric study was completed post Helene. The results showed that 1.6 million gallons of reservoir space was filled in by silt. This is equal to a loss of 4 days of water. There is hope we will receive approval to install erosion control to keep it from getting worse because there are still huge cuts in the side of the mountain that allow silt to move down during heavy rains.

Greenville Water's Director of Watersheds Jane Arrington accepted a position with Spartanburg Water. Mr. Boss thanked Dr. Arrington for her many contributions to Greenville Water over the past 11 years and congratulated her on the new position and shorter commute (by an hour and a half each day) with Spartanburg Water. Chairman Kilgore thanked Dr. Arrington for the many accomplishments during her time with Greenville Water, such as strategic planning efforts and Roper Mountain Science Center. Vice-Chairman Bannister shared that every time Dr. Arrington was assigned a task the commission breathed easier because there was not any question that it was going to get done. It was going to get done in a professional way and beyond expectations.

The South Carolina Environmental Conference will take place March 14th – 18th in Myrtle Beach, SC. Greenville Water has four team members making presentations, three team members participating in the Meter Madness competition, One team in the Pipe Tapping competition, and two teams in the Hydrant Hysteria competition.

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9. EXECUTIVE SESSION

Vice- Chairman Bannister moved, seconded by Commissioner Sofield, to enter executive session to discuss legal/contractual matters. The motion passed unanimously.

(Executive Session)

Commissioner Sofield moved, seconded by Vice-Chairman Bannister, to go out of Executive Session. The motion passed unanimously. No action was taken.

10. ELECTION OF OFFICERS

Section 5-31-240 of the South Carolina Code requires that the Commission organize by the election of one of their members as Chairman following an election of a Commissioner for a full term. Commissioner Sofield was elected for a full term in the November, 2025 general election. It is, therefore, appropriate for the Commission to nominate and elect its Chair and Vice Chair at this time for the next term.

Commissioner Kilgore moved, with a second by Commissioner Sofield, to nominate Commissioner Bannister as Chairman. Commissioner Bannister nominated Commissioner Kilgore for Vice-Chairman. With no additional nominations or objections, the nominations were approved unanimously. In accordance with standard corporate governance for the commission, Commissioner Sofield agreed to continue to serve as Secretary-Treasurer for the purpose of executing documents.

11. COMMISSION COMMENTS

No comments presented.

12. ADJOURNMENT

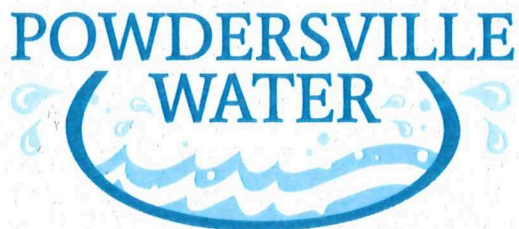
There being no further business, the meeting was adjourned 9:40 a.m.



Phillip Kilgore, Chairman



Kimberly Hauter, Executive Assistant



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February 19, 2026

Greenville Water
407 West Broad St
Greenville, SC 29601

Dear Chairman Kilgore,

Thank you for the opportunity to use the conference room and for the water treatment plant tour at Adkins. The tour provided valuable insight into your operations, infrastructure investments, and commitment to delivering high-quality water.

Our partnership is important to both organizations, and we value the transparency and collaborative spirit your team demonstrated. Strengthening long-term regional cooperation benefits our customers and reinforces system reliability for the communities we serve.

Please extend my gratitude to your operations staff, especially Jon Ross, for their preparation and hospitality. We look forward to continuing to build on the strong relationship Greenville Water and Powdersville Water have developed.

Sincerely,

A handwritten signature in blue ink, appearing to read "Seth Landrum", is written over a blue wavy line that extends across the page.

Seth Landrum
Chairman – Powdersville Water District